



Home of the Buccaneers BEACH SCHOOL DISTRICT #3

High School: 701.872.4161 HS FAX: 701.872.3801 Lincoln Elementary: 701.872.4253 Elementary FAX: 701.872.3805

PO Box 368, 600 N Central Avenue, Beach, ND 58621

David Wegner, Superintendent Wayne Heckaman, High School Principal Lynn Swanson, Elementary Principal
Board: Kimberly Gaugler (President), Robert Sperry (Vice-President), Mike Van Horn, Mark Lund & Carrie Zachmann (Directors)

EMPLOYMENT APPLICATION

We are an equal opportunity employer, dedicated to a policy of non-discrimination in employment on any basis including race, color, age, sex, religion, disability, or national origin. Consistent with the Americans with Disabilities Act, applicants may request accommodations needed to participate in the application process.

PERSONAL INFORMATION

Date _____ Social Security Number _____ - _____ - _____

Name _____
Last First Middle

Address _____
Street/PO Box City State Zip

Phone Numbers _____
Home Cell

Email Address _____

Referred By _____ Are you 18 years of age or older? Yes No

EMPLOYMENT DESIRED

Position _____ Date You Can Start _____

Are You Employed Now? Yes No May We Contact Your Present Employer? Yes No

Have You Applied with Us Before? Yes No If yes, when? _____

EDUCATION

	Name and Location of School	Did you Graduate?	Degree(s) Received/Subject Studied
High School		<input type="checkbox"/> Yes	
		<input type="checkbox"/> No	
Trade School		<input type="checkbox"/> Yes	
		<input type="checkbox"/> No	
College		<input type="checkbox"/> Yes	
		<input type="checkbox"/> No	
Graduate		<input type="checkbox"/> Yes	
		<input type="checkbox"/> No	

JOB RELATED SKILLS

Please list any training or job related skills you have .

FORMER EMPLOYERS List below your last four employers, starting with the last one first.

Date, Month, & Year	Name and Address of Employer	Salary (upon Leaving)	Position	Reason for Leaving
From				
To				
From				
To				
From				
To				
From				
To				

LEGAL INFORMATION

Please note: Answering yes does not automatically disqualify you from employment with the Beach School District.

Are you eligible to work in the United States?

Yes

No

Have you ever been convicted of a misdemeanor?

Yes

If yes, explain:

No

Have you ever been convicted (even if no contest or charges were dropped or plead down) of a sex-related offense?

Yes

No

If yes, explain:

Have you ever been convicted for an act of violence? (For example: assault, battery, or domestic violence)

Yes

No

If yes, explain:

Have you ever been the subject of an investigation by a school district or any other employer?

Yes

No

If yes, explain:

REFERENCES

List below three personal references not related to you.

Name and Title	School/Company	Phone and Email Address	Years Acquainted

AUTHORIZATION

I hereby certify that this application (and accompanying resume if any) are true and complete to the best of my knowledge and belief. I understand that any false statement, misrepresentation or omission of facts called for on this application is cause for cancellation of the application and/or dismissal from employment; no matter when discovered by the District.

I understand that any employment is conditioned on a background check. I authorize the Beach School District to thoroughly investigate all statements contained in my application or resume, and I authorize my former employers and references to disclose information regarding my former employment, character, and general reputation to the District.

I understand and agree that nothing contained in this application, or conveyed during any interview, is intended to create an employment contract. I further understand and agree that if I am hired, my employment will be 'at will' and without fixed term, and may be terminated at any time, with or without cause and without prior notice. No promises regarding employment have been made to me, and I understand that no such promise or guarantee is binding upon the Beach School District unless made in writing.

If I am offered employment, I understand that fingerprinting and a criminal record check are required for any successful applicant of the Beach School District. The cost of the fingerprinting is considered an expense to the applicant upon hire and will not be reimbursed by the Beach School District. If employed, I also agree to submit to a medical examination or drug test at any time deemed appropriate by the Beach School District and as permitted by law. I consent to such examinations and tests, and I request that the examining doctor disclose to the Beach School District the results of the examination, which results shall remain confidential and segregated from my personnel file. I understand that my employment or continued employment, to the extent permitted by law, is contingent upon satisfactory medical examinations and drug test and if I am hired a condition of my employment will be that I abide by the Beach School District's Drug and Alcohol Policy.

The Immigration and Reform Act of 1986 requires the District to verify that all new employees are eligible to work in the United States. Upon employment with the district, an individual will be required to provide appropriated documentation of both employment authorization and individual identity. This verification is a condition of employment.

I understand that filling out this form does not indicate there is a position open and does not obligate the Beach School District to hire. If hired, I agree to abide by all of the District work rules, policies and procedures. The Beach School District retains the right to revise its policies or procedures, in whole or in part, at any time.

Date

Signature